

## Person Specification – PLPS Project Coach

The successful candidate will be able to demonstrate the following:

	Essential	Desirable
Knowledge	<p>Understanding of the Primary Stars programme</p> <p>Understanding and experience of working with children and young people in primary school settings from areas of low, medium and high need</p> <p>Fundamental safe working practices</p> <p>Knowledge of delivering inclusive and age-appropriate sport sessions in a KS1 and KS2 environment within in-curriculum time</p> <p>Planning PE and school sports lessons and understanding how to differentiate content to meet the individual needs of pupils</p> <p>Be familiar with assessment for learning processes</p>	<p>Knowledge of local initiatives, governments policies</p> <p>Knowledge and experience of working in and liaising with schools and external agencies.</p> <p>Experience of working with a diverse team of staff, with particular experience in mentoring and staff development.</p> <p>Understanding of the projects The Leeds United Foundation</p>
Qualifications, Education and Training	<p>NGB Level 2 in Football</p> <p>Level 3 in Support Physical Education in School Sport (PESS) or QTS</p> <p>GSCE C in English and Maths</p> <p>Safeguarding Children Workshop</p> <p>Emergency Aid Certificate</p> <p>Full Clean Driving Licence</p> <p>DBS</p>	<p>NGB Level 2 in any other Sport Multi – Sports L2</p> <p>FA mentoring adults</p>
Personal Attributes and Skills	<p>Ability to use a problem-solving approach to respond appropriately to a wide range of enquiries</p>	<p>Can use standard applications to process, obtain and combine information -</p>

	<p>Ability to produce, and respond to, detailed written and oral communication in an office setting</p> <p>Ability to quickly analyse problems, prioritise and organise workloads and make effective decisions</p> <p>Ability to work on own initiative or with others on tasks with minimum supervision</p> <p>Good communication, presentation and negotiation skills, with the ability to work as part of a team</p> <p>A proven advocate of excellent customer service</p> <p>Ability to coordinate projects from development to implementation to completion</p>	<p>Microsoft Office, Excel, Word, mail merge, and databases</p> <p>Be willing to undertake further training and development as necessary in order to enhance service delivery</p>
<b>Experience</b>	<p>Promoting participation in sport in a primary school setting</p> <p>Providing opportunities for young people to develop skills and confidence at KS1 and KS2</p> <p>Supporting young people to progress into positive pathways</p> <p>Safeguarding young people's development and engaging and communicating with young people</p> <p>Working with a range of primary schools and community groups</p>	<p>Working with children and young people in a sports environment</p> <p>Working with partners to create safe and strong communities</p> <p>Working with external agencies, volunteer groups and volunteers</p> <p>Applying for and monitoring externally funded projects</p>
<b>Other Requirements</b>	<p>Ability and willingness to work outside of normal hours as and when required</p> <p>Flexible Approach to Work</p>	<p>Access to own Vehicle</p>